

**Minutes for the Ohio Council on Family Relations Summer Meeting**  
**All Saints Lutheran Church**  
**Worthington, OH**  
**Friday, December 14, 2012**  
**9 am-1:30 pm**

In attendance: Joan Jurich, Audrey Kraynak, Rachel Letwin, Susan Peet, Michael Sturm, and Ruben Viramontez Anguiano

1. President Ruben Viramontez Anguiano welcomed members. Each attendee introduced him/herself. The church provided coffee and hot water.
2. A quorum was not present so approval of the minutes and treasurer's report was suspended as well as approval of new members. Reuben will solicit approval via email communications. The bank balance as of 11/30 was \$5622.99 which reflected a total of \$515 in NCFR rebates and expenses of \$400 for the graduate and professional proposal awards for the NCFR conference as well as \$13 for maintenance of the OHCFR website. As of 12/15 only one of the proposal award checks had cleared the bank. Audrey will check with the other recipient to remind her to cash the check.
3. Because Rachel is a student representative, her NCFR dues will be reimbursed once she submits a copy of her check.
4. Maureen attended the NCFR 2012-Affiliates Meeting in October in Phoenix and will provide advisory board members via email with a summary of information presented at the meeting.
5. A lengthy discussion ensued regarding sponsorship of the 2013 OAFCS conference which will be held at Salt Fork State Park on March 21 & 22, 2013.
  - OHCFR has agreed to provide funds to help sponsor the conference. The exact amount was not known. OHCFR is planning to participate by providing four fifteen mini sessions on Friday and Saturday which will involve a call for proposals in early January. Six to eight proposals will be chosen which will hopefully include both student and professional presentations. These proposals will focus on family resiliency across the lifespan. Several advisory board members volunteered to present if enough proposals were not received.
  - Susan suggested a session entitled "How OHCFR can help you with your career." Ruben will check with the conference chairperson to see if we can provide this as a separate session.
  - Ruben will check on whether CEU's/professional development credits through the Ohio Board of Counseling/Social Work and/NCFR will be available for the conference.
  - Audrey provided Reuben with a copy of the agreement between OAGE and OHCFR for the jointly sponsored conference in April 2012. Reuben will check with the conference chair regarding an information table and also conference rates for OHCFR members.
  - Reuben will also check regarding the cost of a room and refreshments for a social hour as a way of creating more visibility for OHCFR among the OAFCS members/conference attendees. An e-vite will be sent to conference registrants requesting attendees RSVP if they plan to attend so appropriate amounts of food can be provided.
6. Possible professional organizations to partner with to sponsor a conference were proposed. Fall was suggested as a possible time to sponsor a conference because it would provide OAFCS members another opportunity to earn CEU's. The concern was that a fall conference might conflict with the annual NCFR conference.
  - Michael recommended limiting OHCFR expenses so that we can accrue a balance of \$10,000 which would enable us to sponsor our own conference.
  - Susan mentioned the possibility of partnering with the BGSU Early Childhood Conference which is held in early November which could provide CE credits.
7. A copy of the by-laws needs to be provided to new members. Audrey will attach the by-laws to an email after the new year along with the roster of members and minutes from the December meeting.
8. The discussion shifted to strategic planning-related issues.
  - The mission of OHCFR was discussed. The by-laws indicate that the purpose of OHCFR is to

(a) Cooperate with regional and national groups in clarifying issues confronting individuals and families as well as recommending needed services for a changing society. (b) conduct annual state-wide conferences/workshops focusing on individual and family life; (c) influence public policy/programs through the development of position papers, recommendation of educational materials, and involvement in legislative action affecting individuals and families; (d) encourage research into individual/family functioning and needs; (e) recognize outstanding leaders/students in the field of individual and family life education in the state of Ohio; (f) provide a situational learning experience for college students preparing to enter the family life profession.

- It was suggested that we consider using both a traditional and an issues-based strategic plan to guide us.
  - Michael suggested developing a set of goals which were measurable as well as observable. Susan drafted several goals/objectives that focused on improving membership numbers such as sponsoring a table and/or social hour at OAFCS and trying to increase both student and professional membership numbers by 5%.
  - Audrey reported that in 2009 a needs assessment was sent to members and responses compiled by Sarah Schoppe-Sullivan from OSU. Areas of need included increasing OHCFR membership; increasing participation in conferences to improve visibility at the state and local levels; requiring/encouraging those provided with proposal awards for NCFR to present at the state conference.
  - Michael suggested that OHCFR sponsor a half day conference that focused on one topic.
  - Reuben will check with NCFR to get more exact information regarding the current number of student and professional members.
9. Previously it had been agreed upon by the advisory board members that a service award in honor of Donna Crossman, past president of OHCFR, would be presented in 2013 to an individual or organization that serves individuals/families or contributes leadership skills to OHCFR or their local communities by developing and implementing programs that focus on helping individuals/families. Hopefully, we can present a gift to Donna at the OAFCS conference to thank her for her leadership of OHCFR.
  10. Reuben reminded advisory board members to submit photos of themselves to be posted on the web site.
  11. The June meeting will tentatively be held in Athens Ohio. Joan will check with Randy Leite who is currently a Dean at OU regarding his availability to make a presentation to the group. For those who can't attend, it was suggested that Skype might enable them to participate via long distance.
  12. Michael moved that treasury funds be used to pay for lunch and to provide a donation to All Saints Lutheran Church for the use of a meeting room. Members present approved these expenses.
  13. The meeting was adjourned at 1:30 p.m.

Respectfully submitted: Audrey Kraynak, Secretary-Treasurer