

Ohio Council on Family Relations Board Meeting
Dec. 15, 2014; 10:00 am – 12:45 pm

All Saints Lutheran Church – 6770 N. High St., Worthington 43085; 614-885-0112

In attendance: Rachel Brown, Carmen Irving, Audrey Kraynak, and Maureen Blankemeyer

1. **Welcome** – President Audrey Kraynak welcomed the group at 10:15 am.

Audrey suggested OHCFR try to meet as a group at the NCFR conference. A brief discussion followed about recommending to NCFR that there be a place to post notes at the conference (e.g., “OHCFR members meet at X time and X place for dinner”).

2. **Minutes from September 2014 Phone Conference** - Carmen moved that the minutes be approved, Rachel seconded the motion. The motion carried.
3. **Treasurer’s Report** – Maureen went over the financial report: \$420 in income for the year, \$895.70 in expenses. Carmen moved that the minutes be approved, Rachel seconded the motion, and the motion carried.
4. **Old Business**
 - a. Carmen audited the books at the NCFR conference on 11/20/2014.
 - b. Discussion occurred regarding the Ohio Outstanding NCFR Presentation awards and the need to draw more applicants.
 - i. Audrey suggested we identify a point person at each university in Ohio to disseminate the call for presentations in order to encourage more applicants. We’ll use the list of OHCFR members that Allison Wickler sends Audrey to determine point people.
 - ii. Audrey will ask applicants to submit their proposal in a Word document and remove their name from the submission.
 - iii. If a Board Member submits a proposal, they will not rate their own proposal. In place of their rating, the average of other Board Members’ ratings will be used.
 - iv. Carmen suggested we use social media in addition to the listserv to announce the call for proposals for the awards.
 - c. Maureen purchased a “For deposit only, Huntington National Bank, (acct. #)” stamp for OHCFR.
 - d. Carmen shared a document created by her student intern, Raichel Herte. The document outlined the social media campaign for National Family Week that OHCFR was a part of. The campaign resulted in increased traffic to our Facebook page.
5. **Retention of records** – Audrey requested from NCFR the length of time records need to be kept. She’ll bring copies of the Records Retention Schedule to our next in-person meeting.

6. **Listserv issues** – Rachel and Carmen aren't receiving listserv emails, so Audrey will check with Allison Wickler to make sure the listserv is up to date and try to determine who else might not be receiving messages.
7. **Election of advisory board members**
 - a. **2 student reps to serve for 2 years** – In January Audrey will send out a call for nominations and members will vote in February. Rachel Brown started a Qualtrics survey to be used for voting. Nominations will be sent to Rachel. Upon agreeing to run for the position, nominees will be asked to submit a bio. to Rachel.
 - b. **Secretary/Treasurer to serve for a two year term** – The call for Secretary/Treasurer nominations and student rep nominations will be posted in the same email that is sent out to the membership in January.
8. **2015 conference co-sponsorship** – The group is deciding whether to co-sponsor with the Ohio Association of Family & Consumer Sciences (OAFCS) or the Ohio Association of Child and Youth Care Professionals (OACYCP)
 - a. **OACYCP conference:** March 25-26th, 2015 at Sawmill Creek in Huron.
 - i. Theme not yet identified or made public.
 - ii. Last year's workshop fees (\$225) covered lodging (double room), continental breakfast on Wednesday and Thursday, lunch on one of those days, dinner on the other day.
 - iii. Some of last year's topics: sibling sexual abuse, building family strengths, substance abuse, supervision, etc.
 - iv. Evening entertainment offered (e.g., Euchre, DJ)
 - b. **OAFCS conference:** March 19-20th, 2015 in Dublin at the Embassy Suites
 - i. Theme: Global Gateway to Healthy and Sustainable Families
 - ii. Audrey will check w/ OAFCS to inquire about registration fees, if there is a separate student registration fee, etc.
 - iii. For either conference, we will contribute up to a \$1000 donation, staff the registration table, serve as meeting conveners, facilitators, and similar tasks.
9. **Other** – Maureen will update the OHCFR website with minutes that haven't been posted. Audrey will then send a message on the listserv letting members know they can go to the website to view minutes.
10. **New Business**
 - a. **NCFR Affiliates Update** – There is no student affiliate group in Ohio. Audrey discussed the need to have a student group in our state to help recruit professional

members. Maureen and Audrey agreed to look into starting up a student group at Kent State, with later consideration for including other Northeast Ohio Universities.

b. Annual Report due Jan. 31, 2015

- i. Board Members are asked to send any updated contact info to Audrey.
- ii. The group reviewed board members' length of terms.
- iii. Events held/sponsored this year will be included in the report.

c. Membership brochure – The Board decided we need to update the OHCFR brochure for the spring conference and also have a postcard-sized recruitment piece. Discussion centered on which format (the tri-fold brochure or postcard) will most likely draw potential members' attention and which format they'll be most likely to take with them. We chose to try both formats and monitor which is picked up more.

- i. Updates to be added to the brochure and postcard: Add that members have voting privileges and are eligible for the presentation and Impact awards. A blurb describing the Impact award also will be added to the awards section of the brochure.
- ii. The postcard will be on card stock for now. We'll add our Facebook info, website address, and QR codes for these.
- iii. Rachel offered to begin adapting the brochure to a postcard format with Carmen's supervision. Maureen will have her GA assist.

d. Retreat for summer meeting – Carmen suggested a facility in Marysville that she will look into: Allen Township Fire Department, 16945 Allen Center Rd., Marysville, OH 43040. It would be *free* for us to use the space. Audrey will email the Board for potential dates so Carmen can put in a request to reserve the site.

e. February is CFLE month. NCFR has materials we can use to promote this.

11. Presentation of OHCFR's first Impact Award – Former OHCFR President and Board Member Donna Crossman joined the meeting for "lunch." Unbeknownst to her, she was being honored with the first OHCFR Impact Award for her service. She became involved with OCFR (as it was called at the time) in 1980 and taught for 32 years at the university level in the area of family sociology.

12. Meeting was adjourned at 12:45 pm. Carmen moved that minutes be approved, Rachel seconded the motion.

After the meeting, Donna and John Crossman and the board members celebrated Donna's award (and Donna and John's 49th wedding anniversary) at Mitchell's Fish Market in Worthington.

Respectfully submitted by Maureen Blankemeyer, OHCFR Secretary/Treasurer.