

Ohio Council on Family Relations December Advisory Board Meeting

December 20, 2013; 9:30 am - 11:30 am

Phone Conference

1. **Conference Call Participants:** Rachel Brown, Carmen Irving, Audrey Kraynak, Susan Peet, Mallory Swope, Maureen Blankemeyer
2. **Minutes from October 2013 Phone Conference:** Carmen moved to approve the minutes from the previous board conference call. Mallory seconded the motion and the minutes were approved.
3. **Treasurer's Report:** Current balance = \$4451.54
Rachel moved to approve the treasurer's report and Mallory seconded the motion. The treasurer's report was approved as written.
4. **Old Business**
 - A. **President's Report:**
 - i. **Affiliate Presidents' Fall Phone Conference**
 - a. The affiliate presidents discussed the issue of how many of their members are academics and how many are practitioners.
 - b. They discussed how to stay in contact with members (e.g., e-newsletters, conferences)
 - c. Some affiliates partner with other organizations for conferences in order to reach a diverse contingency
 - ii. **NCFR Affiliates Breakfast**
 - a. The Affiliates Council Board shared the history of NCFR affiliates and spent a fair amount of time focusing on policy issues. They discussed Families First and how affiliates could advocate and inform policy at the local level to implement change. Suggestions were to write op-ed pieces in newspapers, work to influence the Grandparent Law, and encourage students to be actively involved in professional organizations. Participants at the Affiliates Breakfast engaged in roundtable discussions/tasks, and then shared their feedback with the larger group.
 - b. Audrey talked to Minnell Tralle (outgoing Affiliates Council Board President) and learned that most affiliates use PayPal for conference registration fees. She also discussed Constant Contact, which provides services to nonprofit groups to help with conference registration, PayPal, etc.
 - iii. **Student Affiliates Breakfast at the NCFR Conference**
 - a. Audrey attended the student affiliate breakfast and suggested we have a board member attend this event in the future to get more student insight. The student groups discussed how to increase involvement in their student organization. They reported that some faculty require attendance. They also provide food at the meetings and make a concerted effort to schedule meetings around classes. The student affiliates then discussed the local service/outreach activities they've participate in. Many of the groups created a video of their activities.

B. OHCFR NCFR Presentation Awards

- i. This year we had 6 professional applicants and 1 student applicant. The student and 1 professional applicant each received a \$200 travel award.
- ii. The group discussed the review process. If we receive only 1 applicant for a category (student or professional), we will still consider that applicant, as long as we view it to be a strong submission.
- iii. In our June meeting, we will revisit our rating criteria for these awards to see if they align with NCFR's criteria, and make any other revisions as deemed necessary.

C. Impact Award Update: Carmen will look into other organizations' practitioner award criteria to glean some ideas for our Impact Award. She will email that information to the board. Carmen also looked into plaques/trophies, and she'll email some examples to the board. She's communicated with 2 different companies in Columbus and researched online sites; they all appear to have similar pricing. The board needs to determine:

- i. Which NCFR membership will we purchase for the recipient (i.e., no journals or 1 journal)?
- ii. Which type of award (clock, glass piece, plaque)?
- iii. Price point?

D. Gift For Our Intended Honoree: The board has been discussing honoring a former, long-time board member for her service to OHCFR. Maureen will contact her to see if she's still in the area. We may honor her at our summer 2014 advisory board meeting with a meaningful piece of art. Audrey will look into that (e.g., at Don Drumm Studios).

E. Conference Sponsorship

- i. Audrey will email the members via the listserv to announce the cancellation of the spring 2014 conference. In the email she'll also include some job announcements and dates for the CFLE exam.
- ii. Audrey will email the board to vote on whether we want to co-sponsor an event for 2014 or conserve our money and energy for our 2015 conference. Board members who would like for us to co-sponsor an event/conference will be asked to provide suggestions for events.
- iii. Carmen reminded the group that we discussed recruiting co-sponsors (\$50) for our conference from area universities with HDFS programs. Their name will be published in the program and will be given table space to market their programs.

F. Progress Toward Goals Set in December 2012 - Tabled until more board members are in attendance.

G. Membership Numbers: Currently, OHCFR has 114 members. Audrey received a spreadsheet of the member roster from NCFR and will let us know the student vs. professional numbers break-down.

H. Other Goals - Tabled

I. Revisiting the By-Laws - Tabled

J. Audit of Financial State – We need to have a board member audit the treasury records at the June board meeting.

5. New Business

The year-end report is required to be submitted to NCFR by the end of January. Audrey and Maureen will compile the report. Audrey needs advisory board members' NCFR membership numbers for the report.

6. Other

A. Phone Conference for Spring? Audrey will ask board members about this in the email she sends out.

B. Church Donation: The group discussed whether to give All Saints Lutheran Church a donation for reserving a space for the board's December 2013 meeting, which we ended up cancelling. However, the board decided it wasn't necessary.

C. Paperless Bank Statements: Maureen will look into getting paperless statements in order to avoid a \$2.50 monthly fee.

D. Administering the CFLE Exam: Carmen raised the question of whether OHCFR can sponsor the CFLE exam. Audrey had talked to Dawn Cassidy, who shared the guidelines for administering the exam. Based on the guidelines, Audrey can administer the exam. (Faculty from CFLE-approved programs may *not* administer the exam.) There is a minimum of about 5 test takers required in order for the exam to be offered.

7. Tentative Dates for June Meeting: Audrey will email the board for suggested dates.

A. Possibly the 2nd or 3rd week in June on a Friday?

B. It was suggested we have the board meeting at All Saints Lutheran church in Worthington in June 2014.

Meeting adjourned at 11:25 a.m.

Respectfully submitted by Maureen Blankemeyer, OHCFR Secretary/Treasurer