

**Ohio Council on Family Relations
Minutes for Board Meeting/Conference Call
Wednesday June 19, 2013
10:30-12:30**

1. Meeting welcome and introductions

- a. In attendance: Carmen Irving, Joan Jurich, Audrey Kraynak, Rachel Letwin, Susan Peet, Michael Sturm, Ruben Viramontez Anguiano, and Maureen Blankemeyer
- b. Ruben expressed gratitude to Joan for planning our summer meeting that was intended to be held at OU. Unfortunately, there were not enough board members available to attend. (Joan, this occurred right before you joined the conference call.)

2. Approval of minutes from previous Board meeting

- a. Audrey reminded the group that there were not enough members at the prior meeting for the quorum needed in order to approve Michael Sturm and Susan Peet as new members of the Board. Ruben reported that in February they were unanimously approved to the Board via email votes.
- b. Audrey moved to approve the minutes from the December 2012 meeting and Rachel seconded the motion. The motion carried; the minutes were approved.

3. Treasurer's report

- a. Maureen reported the account balance, as of May 31, 2013, is \$4466.54.
- b. Ruben has 2 NCFR rebate checks that still need to be deposited; those were not included in the treasurer's report.

4. Discussion about OHCFR Sessions at the 2013 OAFCS conference

- a. Ruben reported that the OHCFR sessions were successful. OHCFR presenters included a student from Ashland University, faculty members from OSU, Miami University, and BGSU (Ruben) along with BGSU students.
- b. The OHCFR sessions were well attended (between 20 and 30 attendees—Woo hoo!)

5. Planning OHCFR 2014 conference

- a. Ruben reminded the group he will be departing Ohio for greener pastures (or at least those at a higher altitude) as he takes a new position at the University of Colorado Denver. He had been organizing the spring 2014 OHCFR conference, which was to be held in Bowling Green. Discussion centered on whether to continue to pursue these plans in his absence. Susan offered to work with Michael and Rachel on the conference planning, along with support from the BGSU HDFS faculty. Other board members offered to provide assistance as well.
 - i. Ruben moved to hold the conference at Bowling Green in the spring 2014, Joan seconded the motion, and the Board unanimously approved.
- b. The Board decided on a 1-day conference.
- c. Susan suggested bridging the conference with an annual event held at BGSU, "Developing Connections," in which personnel from several community agencies/ organizations are brought to campus to showcase the strong community partnerships. Rachel supported the suggestion and noted the networking benefits this could provide students attending the conference.

- d. Susan said she and Michael would look into general pricing for food if we were to have the conference lunch held on campus. They will then plan a proposal with the costs, an estimate of attendance, and our finances in mind. They will have a back-up plan if, due to budget constraints, we need to provide lunch off-campus. Additionally, they will get available dates from the Student Union for the conference and will present the plan to the Board. We will then make decisions as a Board via email.
- e. Ruben reported that if the BGSU Student Council on Family Relations co-sponsors the conference with OHCFR, we can have access to the Student Union conference rooms for free.
- f. Ruben had talked with the nonprofit organization *Perrysburg Heights Community Association* about partnering with us for our conference. They had discussed possibly having the conference lunch catered at their site and one of their representatives would be the keynote speaker at the conference. However, these talks are on hold at this time due to their funding cuts.
- g. **Susan asked us to be thinking of topics, themes,** and a potential keynote speaker **for the conference. Please email your ideas to Susan at speet@bgsu.edu.** A suggestion was made for a keynote speaker, to be announced upon establishment of a date for the conference and his acceptance of the request.
- h. The BGSU board members will talk to their administrators to request some financial support for the conference.
- i. We will use the OHCFR listserv and member email addresses (Maureen will get) to send out a “save the date” announcement for the conference. This announcement will ask faculty to encourage their students to attend. We’ll also publicize the conference on our website.
 - i.) In the conference announcement we also will request nominees for the Impact Practitioner Award. Carmen wrote the following description:

OHCFR Practitioner Impact Award

This award is intended for a practitioner currently working in the field of Human Development and Family Studies. A successful candidate will be using progressive techniques and innovative programming to engage and enrich Ohio families. Additionally, this nominee will be implementing empirical based methods in an applied setting; putting research findings into practice. The selected candidate will receive a plaque of recognition as well as a one-year professional-level membership to the National Council on Family Relations. The Impact Award will be given to the candidate at the 2014 OHCFR conference held in Bowling Green, Ohio, where he or she will have an opportunity to share their work during the conference.
- j. Ruben suggested a \$90 conference registration fee for professionals and a smaller amount (or free) for students. Maureen will check to see what other affiliates charge and will email that information to the Board.
- k. The Outstanding Ohio NCFR Presentation Award recipients will be required to present their work at the OHCFR conference. The Board voted on and approved the following: The (1st author) award recipients will not have to pay the registration fee. Likewise, all student award recipient presenters (regardless of their authorship order on the paper) will not be charged the registration fee.

6. Discussion about Strategic Plan

- a. Strategic planning goals from the last meeting were discussed: Hold our own conference, get our balance up to \$10,000, and continue to publicize/get more recognition for OHCFR.
- b. The group is focusing on 2 goals for now:
 - i.) Holding our own conference
 - ii.) In the next 2 years, having a 10% growth in our current membership (students and professionals). Maureen will find and share the current membership number.
 - Board members are encouraged to add “recruitment of students into OHCFR” into our respective department strategic plans.
- c. Joan suggested we plan a retreat next summer to develop our strategic plan. Maureen suggested we combine this with our summer meeting, allocating a time during the meeting set aside specifically for strategic plan development. Maureen offered to head up this part of the meeting.

7. Awards & Honors

- a. Ruben suggested we honor one of our long-standing OHCFR contributors at the OHCFR conference. (Name to be revealed at the conference, as minutes are posted publicly online.)
- b. At the conference, we also will present the first OHCFR Impact Practitioner Award to recognize an Ohio professional for their innovative work in the field. A call for nominees will be sent to the membership in the conference announcement. The Board will vote on the nominees and determine the award recipient.
 - i.) Audrey suggested we give the award recipient a year’s membership to NCFR. Joan moved that in addition to the NCFR membership, we give them a plaque and then track over time to see if recipients continue to renew their membership. Maureen seconded, and the Board approved the motion.

8. Other business

- a. Audrey agreed to assume the duties of President in August instead of January, since Ruben will be leaving the state. (Thank you, Audrey!)
- b. We need to fill the President-Elect position.
- c. Joan will talk to one of her undergraduate students about taking a student board position. She also has already talked with a professional affiliated with OU and the local community about filling a board member position. Joan will ask if she would be willing to begin prior to January 2014.
- d. Audrey suggested we get a “For deposit only” stamp. The cost is estimated to be between \$17–\$20. The Board approved the decision.
- e. Maureen will make sure we pay for our WordPress (website) renewal.

9. Meeting adjourned at 12:45 p.m.

Respectfully submitted by Maureen Blankemeyer, OHCFR Secretary-Treasurer