

Ohio Council on Family Relations September Advisory Board Meeting
 September 3, 2014; 8:30 am - 10:30 am
 Phone Conference

Conference Call Participants: Rachel Brown, Carmen Irving, Joan Jurich, Audrey Kraynak, Rachel Letwin, Susan Peet, and Maureen Blankemeyer,

1. **Meeting welcome** from Audrey. Reminder from Susan that Michael Sturm has taken a position out of state.
2. **Minutes from December 20, 2013 Phone Conference:** Susan noted she had joined the December call late, so her name will be added to the December meeting minutes as being present. Carmen moved to approve the minutes as corrected. Susan seconded the motion and the minutes were approved.
3. **Treasurer's Report:** Current balance = \$4686.54
 Rachel Brown moved to approve the treasurer's report and Joan seconded the motion. The treasurer's report was approved as written.
 - A. Maureen contacted Huntington Bank and our account is now online/paperless.
 - B. Maureen will purchase a "For deposit only stamp" for the organization that will state, "For deposit only, [account number], The Huntington National Bank."
 - C. Audrey will collect information to determine banks located in most areas of Ohio in case we change banks when we elect new officers.
4. **Old Business**
 - A. Review of Bylaws - In December 2012 we added that student Board members would get their NCFR dues reimbursed following submission of NCFR receipt to the treasurer.
 - i. The group discussed making an additional amendment to the bylaws: "Student members must have student status at the time of their election to the Board **and may remain on the board to fulfill their term should they graduate prior to the end of their term.**" (The bolded part is the proposed amendment.) Carmen made a motion to amend the bylaws accordingly. Susan seconded the motion and the motion carried.
 - B. Audit of checking account needed – Carmen agreed to audit the books at NCFR. Maureen will check w/ NCFR to see how long we need to keep receipts. Audrey suggested including this information in the bylaws once we get a response.
 - C. Three proposals have been received to date for the Outstanding Ohio NCFR presentation. The group discussed how to categorize newly graduated student applicants (i.e., a situation when someone submits their proposal to NCFR while a student, but they are a professional at the time of OHCFR review. The Board decided where the individual is in their career *at the time of OHCFR review* will determine if they are placed in the professional or student category.
 - i. The question arose: "Do we present an award even if there is only one proposal and it is mediocre to poor?" Per our discussion outlined in the December 20th, 2013 conference call minutes, the Board had decided that a lone submission could receive the award, but only if it is deemed a strong submission.

- D. Impact Award Honor
- i. Maureen will email our intended honoree to see if she's still living in the area.
 - ii. Carmen will scan and send us pictures of the clocks.
 - iii. Audrey will check Don Drumm and other places for a glass piece with a family theme of some sort. She'll also email Dawn or others at NCFR for ideas of a piece of family-oriented art.
 - iv. We will invite the honoree to our December meeting.
 - v. Audrey suggested we also honor her through an NCFR publication.
- E. Conference sponsorship?? The Board discussed we are not in a position right now to sponsor our own conference. We will look into co-sponsoring one instead.
- i. The group discussed the possibilities of co-sponsoring with OAGE at BGSU, Randy Leite's offer to keynote at a function at OU, co-sponsorship with Developing Connections at BGSU (which is focused on partnering w/ local agencies and having them attend to interact with students), and the Early Childhood conference (most participants are pre-school teachers, so it's very applied, with a classroom focus).
 - ii. Susan will talk with BGSU HDFS faculty about the possibility of co-sponsoring with the OAGE conference or Developing Connections event.
 - iii. Carmen mentioned her access to OSU spaces for free, but we'd need to use catering. The group discussed how Columbus, being a central location, is ideal.
 - iv. Rachel Letwin noted the Ohio Counseling Association and the Ohio School Counseling Association hold an All Ohio Counselor's conference in November in Columbus.
 - v. Carmen reported there also is an FCS (*not* to be confused with OAFCS) conference in Columbus in November.
 - vi. Maureen will ask her GA to look for OHCFR-related Ohio organizations sponsoring a spring conference in Columbus.
- F. Progress toward goals from 2012
- i. Hold our own conference – The group agreed we are not in a position to do this now.
 - ii. Get our bank balance to \$10,000 – Maureen would like to see this as a means to a goal, rather than a goal. The matter was tabled for a later meeting due to time constraints.
 - iii. Increase membership by 10% - Issue was tabled for a later meeting.
 - iv. Retreat to develop strategic plan – The Board decided it is a good idea to have a 1-day strategic planning retreat. The retreat could also include an orientation for new Board Members. At our December meeting we will discuss places for the retreat.

5. **New Business**

- A. Vacant Board Member positions – There is a student position open since Mallory Swope graduated. The group discussed Carmen taking over Michael’s Board position and Rachel Letwin taking over Carmen’s New Professional term.
 - i. In mid-October Audrey will send out a call for nominees for the following positions:
 - a. Secretary/Treasurer
 - b. 2 Board Members
 - c. 1 Student Board Member
 - ii. Since their terms expire in December 2014, Susan and Maureen agreed to either run for their positions again (Board member and Sec/Treasurer, respectively) or other positions as needed (“except President-Elect”—Maureen).
 - iii. Rachel Brown offered to build a Qualtrics survey for the election.
- B. Recruitment and increasing visibility – Joan suggested we 1) encourage students to join and 2) reach out to the organizations Maureen’s GA finds, talking with them about how our goals overlap.
 - i. Carmen will manage our FB page and Rachel Letwin offered to help her with it.
 - ii. Audrey suggested we could do something during the week in April that is designated the Week of the Family.
 - iii. Carmen noted the week of Thanksgiving is National Family Week. OHCFR could help promote this through social media (a blog site, FB). Carmen will send us a list of what we can do to help. Then we will decide if we can do it this year.
 - iv. Carmen also suggested accessing the CFLEs in Ohio for recruitment purposes. We could ask them to be a guest blog author, etc. Rachel Letwin noted that CFLEs have access to the list of all other CFLEs.
 - v. Joan added we could do a survey with those on the CFLE list in order to understand who they are (practitioners, etc.) and essentially do a needs assessment with them.
- C. NCFR Conference – Those planning to attend: Joan, Audrey, Maureen, Rachel Brown, and Carmen
 - i. The Affiliates Breakfast is Thursday morning (11/20/14) and costs \$5 for students and \$10 for professionals. Audrey and Maureen will attend. Other Board Members are welcome to attend as well.

6. **Other business**

- A. Next meeting – The group decided to have the next meeting in person.
 - i. Board Members are asked to send Audrey dates of availability in December for a meeting in Columbus.
 - ii. Audrey will send us the Outstanding Ohio NCFR presentation proposals and rating scales after the Sep. 15th deadline. Award recipients will be notified in mid-October.
 - iii. Audrey will then send out a call for new Board Members and officers on the listserv.

Meeting adjourned at 10:25 a.m.

Respectfully submitted by Maureen Blankemeyer, OHCFR Secretary/Treasurer