

**Minutes of the Executive Committee Meeting of the Ohio Council on Family
Relations All Saints Lutheran Church
Worthington, OH
December 17, 2010, 10:00 a.m. – 3:00 p.m.**

Members present: Grace Chen, Donna Crossman, Joan Jurich, Sarah Schoppe-Sullivan, Ruben Viramontez Anguiano, and Maureen Blankemeyer

Guest: Margaret Teaford, President of the Ohio Association of Gerontology and Education

1. Maureen opened the meeting, welcomed new members of the Executive Committee
 - a. Bylaws were given to new members
 - b. A brief history of OHCFR was given to orient new members
 - c. Blankemeyer announced that student board members' NCFR membership dues will be paid for by OHCFR, provided documentation of students' membership
2. Minutes from the June 25, 2010 meeting were approved (with 2 abstentions from incoming Board Members)
3. Treasurer's report: \$8128.83 in OHCFR's account
4. Maureen will send to the listserv a revision to the bylaws that includes student board members' duties. Members will be asked to vote on the proposed revision.
5. Maureen will contact incoming student board members to determine who will assume the 1 year term and the 2 year term.
6. Although both Grace and Joan were elected to the board, their terms for serving were not designated. After brief discussion, it was decided that Grace would serve a 3 year term and Joan a 2 year term.
7. An overview of the year's accomplishments was shared:
 - a. Awarded \$200 each to the outstanding NCFR presentations by an Ohio undergraduate, graduate student, and professional
 - b. Sponsored an Ohio basket for the NCFR silent auction, with proceeds going toward student scholarships
 - c. Established a collaboration with OAGE to co-sponsor a conference
--OHCFR's monetary contribution to the conference is \$1,500
8. Maureen gave a brief overview of the NCFR Affiliate Councils Workshop
 - a. An important idea was shared--tap into local resources (e.g., non-board members could help publish a newsletter, we can work through student organizations to promote OHCFR to students)

9. Grace suggested we develop a tri-state conference. The group discussed asking folks in Michigan, Indiana, and perhaps Pennsylvania to join in the efforts.
 - a. We would need to first identify folks from each of those states who might be interested.
 - b. Benefits include sharing resources and fostering collaboration across states
10. The Board decided to not spend money developing an OHCFR flier, as we can market the organization through electronic means (Facebook, website) and younger students tend to prefer electronic communication.
11. Sarah started an OHCFR Facebook page. The group discussed items we would include, such as general information about the organization, posting announcements, and officers' contact information. Grace agreed to work on this, with Sarah ending her term on the Board. Sarah will talk with Meghan (graduate student board member) about helping to develop the site.
12. Grace also offered to create our website using WordPress.com.
 - a. Maureen will send her information to include on the website.
 - b. Maureen also will check with NCFR to see if we can link our website up with their webpage.
 - c. Examples of possible categories to include on the site are What is OHCFR?, conference information, employment information, newsletter, and awards given
 - d. Ruben suggested that we keep it simple for now
 - e. Grace indicated that we would need to update the website every few weeks or at least once a month.
 - f. Grace will send the Executive Committee the website and we'll give her feedback. She will then make it open to the public.
 - g. Maureen will e-mail members and invite them to submit their recent accomplishments, publications, etc. to be included on the website.
13. A certificate of appreciation was given to Sarah Schoppe-Sullivan, who completed her term with the Board. Certificates also will be given to Leanne Owens and Jennine Mick (Student Board Members), and Audrey Kraynak, who is stepping down from her Board post to serve as the new Secretary/Treasurer.
14. The group discussed recognizing undergraduate attendance and a graduate presentation at the OAGE-OHCFR conference to encourage students to become more involved in OHCFR
 - a. Each award would cover the cost of the conference and OHCFR membership
 - b. Interested graduate students could be asked to submit their presentation abstract and a brief paragraph describing how the conference will help them to pursue their career goals
 - c. Interested undergraduate students could just submit the brief paragraph
15. Meg Teaford, President of the Ohio Association of Gerontology and Education,

joined the group to discuss our joint conference to be held on April 15th at the Ohio Union at The Ohio State University.

- a. Keynote speaker: Bill Sundermeyer, Associate State Director of AARP Ohio.
- b. Opening reception for the conference is likely to be at Westminster-Thurber Retirement Community which has been a leader in the move to humanize institutional living. A tour may follow the reception.
- c. Conference registration will take place around February with an early bird rate available for those who register by February 1
- d. Meg asked for us to:
 1. recruit student volunteers for the conference
 2. disseminate the conference information to our constituents
 3. help review abstracts

15. The treasury book was audited by Grace.

16. The next Executive Committee meeting will be held at the OAGE/OHCFR conference in April.

17. Meeting adjourned at 2:45.

Respectfully submitted by Joan Jurich and Maureen Blankemeyer, acting Secretary.