

MOVING FROM PROVISIONAL TO FULL CFLE CERTIFICATION:

*WHAT YOU NEED TO KNOW
BUT MAY BE AFRAID TO ASK*

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OVERVIEW OF THE WEBINAR



- Applying for provisional certification
- Provisional to full certification
- Maintaining your CFLE credential (Recertification)
- Recertification after a lapse
- What do CFLEs do?

APPLYING FOR YOUR PROVISIONAL CFLE CREDENTIAL



- What is provisional certification?
- Who qualifies for the provisional certification?

WHAT IS PROVISIONAL CERTIFICATION?

- Designed for those who can demonstrate knowledge in each of the ten Family Life Education content areas
- However, these individuals have not earned enough work experience hours in Family Life Education to qualify for full certification



TWO PATHS TO PROVISIONAL CERTIFICATION

CFLE Approved Academic Program

- Must apply within 2 years of graduation
- Forms necessary
 - Signed CFLE code of ethics
 - CFLE-Approved (*Abbreviated*) Program application form
 - Program-specific checklist & official transcripts
- Application fee
 - With or without NCFR membership

CFLE exam

- Open to those with at least a bachelor's degree from non-CFLE-approved schools
- Available to those with at least a bachelor's degree from a regionally accredited school
- Forms necessary
 - Exam application form
 - Official transcripts
 - Signed CFLE code of ethics
- Application Fee
 - With or without NCFR membership
- Application must be approved before exam can be taken

THE CFLE EXAM

- Locations where the exam can be taken are noted on the NCFR website (www.ncfr.org)
- Also available each year at the NCFR annual conference
- Exam overview
 - 150 questions
 - Based on the 10 Family Life Education Content Areas
 - Score is reported on a scale from 0 – 1000
 - A score of 700 is needed to pass the exam
 - Failing scores receive diagnostic feedback
- Study guide and study materials are available through NCFR



UPGRADING FROM PROVISIONAL TO FULL STATUS

- Provisional certification is valid for up to five years
- Three ways to receive Full Certification
- Upon initial application:
 - Submit work experience information along with Exam application forms
 - Submit work experience information along with CFLE-Approved (Abbreviated) application process forms
- While Provisionally approved, once sufficient work experience has been earned
 - Submit Upgrade Application and information

ACCRUING WORK IN THE FIELD

- Purpose of the Provisional certification is to give individuals time to work with families
- Work should
 - Demonstrate a preventative focus
 - Relate to at least one of the ten content areas
 - Consider the family as a unit, even when working with individuals
 - Utilize a lifespan perspective
 - Include identified content or curriculum



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DOCUMENTING WORK IN THE FIELD

- Work must be within the last five years
- Can be any work setting so long as FLE methods or a preventative focus is utilized
- Those holding a Bachelor's degree
 - Family degrees require 3,200 hours of work experience
 - Non-family degrees require 4,800 hours of work experience
- Those holding a Master's or Ph.D.
 - Family degrees require 1,600 hours of work experience
 - Non-family degrees require 4,800 hours of work experience

PAPERWORK REQUIRED FOR UPGRADE TO FULL CFLE STATUS

- FLE Work Experience Summary Form
- Current resumé or CV
- Examples representative of FLE work experience
- FLE Employer Work Experience Assessment & Verification form
- Signed copy of the CFLE Code of Ethics
- Application Fee

The image displays three sample forms from the National Council on Family Relations (ncfr). The first form is the 'Family Life Education Work Experience Summary Form 2017', which is a single-page document. The second form is the 'Certified Family Life Educator (CFLE) Employer Work Experience Assessment & Verification Form', which is a multi-page document. The third form is the 'Family Life Educators Code of Ethics*', which is a multi-page document. The forms are presented as a preview of the paperwork required for upgrading to full CFLE status.

ncfr
catalyzing research,
theory and practice

Family Life Education Work Experience Summary Form
2017

Page 1 of 4

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Certified Family Life Educator (CFLE)
Employer Work Experience
Assessment & Verification Form
National Council on Family Relations

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Family Life Educators Code of Ethics*

Preamble

Family life education (FLE) is the educational effort to strengthen individual and family life through a family perspective. The objective of family life education is to enrich and improve the quality of individual and family life by providing knowledge and skills needed for effective living.

FLE emphasizes processes to enable people to develop into healthy adults and to realize their potential. Family life education helps people to work together in close relationships and facilitates the ability of people to function effectively in their personal lives and as members of society. While various professionals assist families, it is the family life educator who incorporates a family-systems, preventive, and educational approach to individual and family issues.

Family life education includes knowledge about how families work; the inter-relationship of the family and society; human growth and development throughout the life span, both the physiological and psychological aspects of human sexuality; the impact of money and time management on daily life; the importance and value of education for parenting; the effects of policy and legislation on families; ethical considerations in professional conduct; and a solid understanding and knowledge of how to teach and/or develop curriculum for what are often sensitive and personal issues.

A professional code of ethics provides guidelines when confronted with challenging and difficult ethical dilemmas. They serve notice to the public, and profession, as to the principles and values that will guide decision making under such circumstances. The ethical principles put forth in this Code of Ethics are standards of conduct in which Family Life Educators consider in ethical and professional decision making.

Ethical Principles for Parent and Family Life Educators

I. Relationships with Parents and Families

1. I will be aware of the impact/power we have on parents and family relations.
2. I will strive to understand families as complex, interactive systems where parents have the primary responsibility as educators, nurturers and limit-setters for their children.
3. I will respect cultural beliefs, backgrounds and differences and engage in practice that is sensitive to the diversity of child-rearing values and goals.
4. I will help parents and other family members recognize their strengths and work with them to set goals for themselves, their children, and others.
5. I will respect and accept parents and other family members for who they are, recognizing their developmental level and circumstances.

MAINTAINING YOUR CFLE CREDENTIAL (RECERTIFICATION)

- CFLEs with full certification...
- Must submit evidence of continuing education activity every five years
- 100 hours of continuing education are necessary
- Can include:
 - Completed academic courses
 - Conference attendance
 - Seminars
 - Workshops and trainings
 - New work experiences not included in initial CFLE application
- Recertification fee must accompany these materials

LAPSED CERTIFICATION

- Certification can lapse due to:
 - Non-payment of annual fee
 - Failure to submit continuing education credits
 - Failure to show work experience (upgrades to full)
- Lapsed certification can be rectified by
 - Paying any back fees necessary
 - Providing supporting documentation that would have been due

WHAT DO FAMILY LIFE EDUCATORS DO?

Explaining the CFLE
credential to employers

- Field of Family Science (family.science)
 - Family Life Education
 - Focus on healthy family functioning within a family systems perspective
 - Primarily preventative
 - Strengths-based
 - Considers the individual and family within the larger societal system
- Academics and practitioners working in...
 - Health care
 - Community education
 - Social service agencies
 - Faith communities
 - Colleges and Universities
 - Military
 - Government
 - Retirement communities
 - These are but a few examples!