

OHCFR Minutes
10/21/19
10:30 am – 12:00 pm Conference Call

Phone call participants: Audrey Kraynak, Patrice Powers-Barker, Rachel Jacoby, Katie Schlagheck (and baby Paige!), Scott Tobias, Courtney Walsh, and Maureen Blankemeyer

I. Prior Meeting's Minutes – Scott made a motion to approve the minutes from the July board meeting and Patrice seconded the motion. The motion carried.

II. Treasurer's Report – Maureen reported the current account balance is **\$4503.93**. Rachel moved to approve the treasury report and Courtney seconded the motion. The motion carried.

III. Old Business

A. **Nominations and Election to Advisory Board Update** – Patrice reported that each of our open positions has at least 1 candidate. The survey to vote in the election is completed. Audrey will send the link to the membership via the OHCFR discussion board. Courtney will post the survey link to the OHCFR Facebook page and website.

1. Nov. 1st is the closing date for the survey.
2. Patrice and Katie will let Audrey know the outcome of the election.
3. Patrice indicated there are 4 students running for the student position and raised the point that it would be a good opportunity to incorporate those who do not win into ad hoc positions, like helping with social media.

B. **OHCFR's NCFR Affiliates Meeting Presentation** – This has been cancelled due to the lack of a representative available to present at the conference.

C. **Social Media Committee Recommendations** – Courtney reported that the Social Media Committee, headed by Patrice, researched and compiled suggestions/guidelines for our use of social media. This topic will be added to December's agenda.

Before our next meeting, the board should: Read through the draft that Patrice sent on 10/17/19 ('Facebook Post Guidelines OHCFR 19.docx'). Please send any suggestions to Patrice before our December meeting.

D. Webinar Updates

1. Audrey reported that Sue Maxymiv is willing to talk about grief-related resources for children and/or findings from her research on children's grief camps that she completed with Dr. Rhonda Richardson and Pam Ferguson.
2. Audrey suggested we might have a panel of professionals discussing OHCFR-related certifications and the requirements (e.g., Prevention Specialist). This was tabled for further discussion at the December meeting.

Before our next meeting, the board should: Make a list of relevant certifications so we can then put out a call to individuals who have those certifications and invite them to serve on the panel.

- E. **Spotlight of Members:** Courtney reported Gloria Redding is our next spotlight member. Rachel will post a call on BGSU's alumni page to spotlight OHCFR members and Courtney will do the same with Kent State's Facebook HDFS page.
1. Audrey suggested that we also spotlight new board members.

- F. **Student Video PSA Updates** – Scott reported that last semester's family life education student videos are posted in the OHCFR dropbox. There may not be videos available for this fall semester.

To do: Scott asked us to give him feedback on the PSAs so he can incorporate the feedback into subsequent courses.

- G. **Calendar of OHCFR and/or NCFR-related Events** – Carmen created and on 10/17/19 sent the board a master calendar, or timeline, of annual events such as the annual report, audit of the treasurer's books, and deadlines for submission of proposals, etc." Annual OHCFR Event Timeline Fall 2019.docx

- H. **Ohio NCFR Presenters** - Courtney contacted NCFR and requested a list of Ohio presenters at the upcoming NCFR conference. As of the meeting time, she had not heard back and will follow up with Cindy Winter.

- I. **Strategic Plan** – ***To do:*** Audrey asked board members to review the strategic plan for our December meeting.

1. Audrey will reach out to Carmen for the 2016 needs assessment we sent to the members.

- J. The Student/New Professional (SNP) Rep to the NCFR Affiliates Council submitted questions to Audrey about student involvement in OHCFR.

IV. New Business:

- A. **Needs Assessment** – We plan to create a survey for OHCFR members using Qualtrics. Scott agreed to create the survey once we come up with items.

1. This will be sent to the membership in spring.

- B. **NCFR webinar on the FLE Planning Wheel and Logic Model** - Clair Kimberly reached out to Patrice about presenting an NCFR webinar on the FLE Planning Wheel and Logic Model for 2020. Patrice plans to include a colleague in the webinar, particularly to share the part about the logic model. OHCFR will help promote it.

C. **Remaining 2019 Board Meeting** - Friday December 13th 10:00 – 3:00 face-to-face meeting at OSU Extension offices in Mt. Gilead. Courtney will send a sign-up sheet for the potluck.

V. Adjournment – Maureen made a motion to adjourn the meeting and Scott seconded the motion. The meeting was adjourned at 11:46 pm.

Respectfully submitted by Maureen Blankemeyer, Secretary/Treasurer